

Published Reports Quick Guide

This guide provides instructions on downloading published reports in PearsonAccess Next.

Note for 2019-20: Due to COVID-19, Rosters and Benchmark Reports are not available for 2020. No summary data at the school, district, or state level are available for 2020; only individual results are available.

Note: The individual student information available in the secure PearsonAccess Next system is private student data. Ensure student data privacy is maintained when accessing, printing, or sharing information from the system.



Access by User Role

Users with the District Assessment Coordinator (DAC) or Assessment Administrator (AA) role in PearsonAccess Next have access to Published Reports.

Report Access by User Role

User Role	Published Reports
District Assessment Coordinator (DAC)	Yes
Assessment Administrator (AA)	Yes
Test Monitor/Data Entry	No
MTAS Score Entry	No



Published Reports of Assessment Results Available by Administration

The report types listed in the table below only include those with assessment results, which are posted as PDFs in Published Reports. Published Reports are administration-specific (by year and test); select a different test administration, as needed, to view applicable reports.

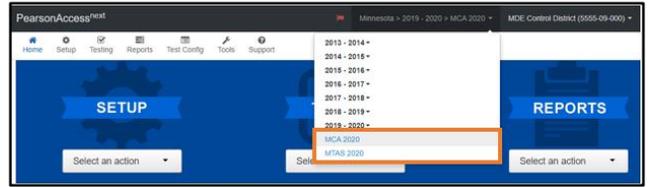
Report Name	Type of Assessment Results	Test	Description	Availability in Published Reports
Individual Student Reports (ISRs)	Final	MCA, MTAS	A combined report of individual student reports (ISRs) with final assessment results by grade, subject, and test; the report is posted by school.	2016–2020 Reports available each year in late summer.
New for 2019-20: Individual Student Reports (ISRs) – Separated by Student	Final	MCA, MTAS	A zipped file of individual student reports (ISRs) with final assessment results separated by student; the report is posted by district and school.	2020 Reports available each year in late summer.
Rosters	Final	MCA, MTAS	A report in list format of final student assessment results by grade, subject, and test; the report is posted by district and school. Note: Due to COVID-19, Rosters are not available for 2020.	2016–2019 Reports available each year in late summer.
Benchmark Reports	Final	MCA	A report comparing observed performance on the MCA at the school or district to the expected performance at the “Meets” achievement level cut score for a benchmark; the report is posted by district and school. Note: Benchmark Reports are not available for 2020 due to COVID-19.	2019* Reports available each year in early fall.
Combined On-Demand Reports	Preliminary	MCA, MTAS	A report containing all on-demand reports at the school level updated weekly throughout the test administration window; the report is posted by school. Note: On-Demand Report access is removed when final results are available in late summer.	2017–2020 (MCA) 2018–2020 (MTAS) Reports updated weekly throughout the test administration window.

Note: The Secure Materials Status Report is a spreadsheet available in Published Reports for the most recent test administration listing secure test materials for MCA and MTAS that have not been returned to or scanned by Pearson. For more information, refer to *Accessing the Secure Materials Status Report* (PearsonAccess Next > Resources & Training > User Guides).

* The MCA Benchmark Reports were redesigned in 2019 and use a different calculation method to measure school and district performance on benchmarks. School and district staff should not compare 2019 benchmark reports to previous benchmark reports. For more information about the 2019 benchmark reports, refer to the benchmark report resources available on the [Additional Reporting Resources page](#) (PearsonAccess Next > Reporting Resources > Additional Reporting Resources).

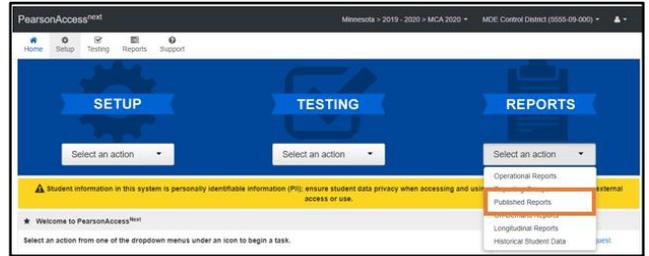
Verify Test Administration

Once you are signed into PearsonAccess Next, verify the applicable test administration is selected. To change the test administration, select the administration dropdown at the top and select a different year and test name.



View Published Reports

- From the Home page, under **Reports**, select **Published Reports**.
- To narrow the list of reports, search under **Find Reports** or use one of the **Filters** on the left to find the report needed.
 - Under **Find Reports**, enter the file name (type in the partial or full name) and select **Search**.
Note: Published reports are ordered by date posted to PearsonAccess Next with the most recent reports listed first.
 - Use one or more of the **Filters**:
 - Organization Type (select district, school, or non-public school)
 - Organization Name (type in partial or full name)
Note: Your assigned organization will be automatically populated in this filter
 - Published Report Date Range (mm/dd/yyyy)
- You can download one or multiple reports.
 - To download a single report, select the report hyperlink.



Find Reports

🔍 Search

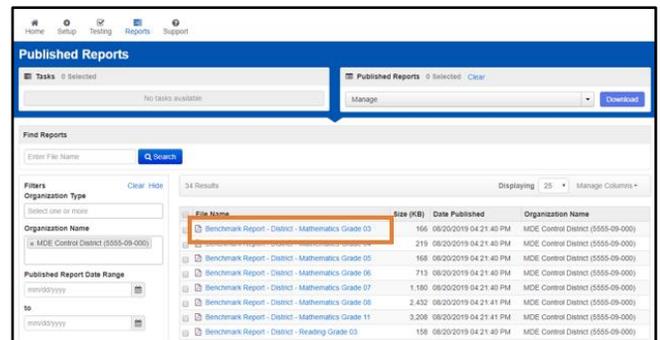
Filters Clear Hide

Organization Type
Select one or more

Organization Name
Select one or more

Published Report Date Range
mm/dd/yyyy

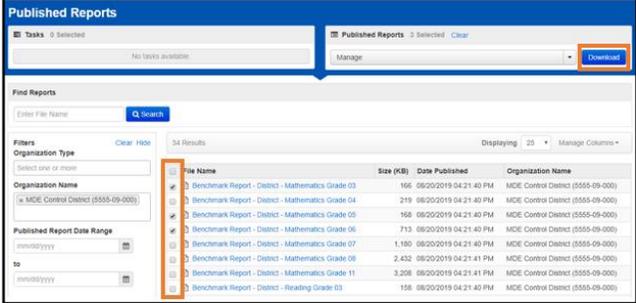
to
mm/dd/yyyy



File Name	Size (KB)	Date Published	Organization Name
Benchmark Report - District - Mathematics Grade 03	166	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 04	219	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 05	168	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 06	713	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 07	1,180	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 08	2,432	08/20/2019 04:21:41 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 11	3,208	08/20/2019 04:21:41 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Reading Grade 03	158	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)

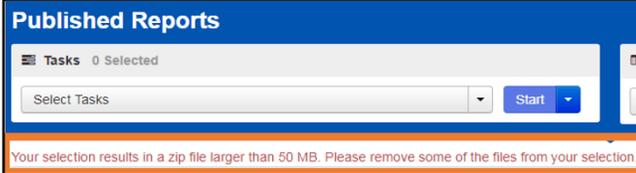
- To download multiple reports, check box(es) left of the report name and then select **Download**.

Note: Depending on the number of reports selected, the download may occur as a zip file, and you will need to extract the files. The maximum zip file size is 50 MB.



The screenshot shows the 'Published Reports' interface. At the top, there are two tabs: 'Tasks' (0 Selected) and 'Published Reports' (3 Selected). A 'Download' button is visible in the top right corner. Below the tabs, there is a search bar and a table of reports. The table has columns for 'File Name', 'Size (KB)', 'Date Published', and 'Organization Name'. Several rows are checked, indicating they are selected for download. A red box highlights the checkboxes for the first few rows.

File Name	Size (KB)	Date Published	Organization Name
Benchmark Report - District - Mathematics Grade 03	166	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 04	219	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 05	169	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 06	713	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 07	1,160	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)
Benchmark Report - District - Mathematics Grade 08	2,432	08/20/2019 04:21:41 PM	MDE Control District (5555-09-000)
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Benchmark Report - District - Reading Grade 03	158	08/20/2019 04:21:40 PM	MDE Control District (5555-09-000)



The screenshot shows the 'Published Reports' interface with a warning message at the bottom. The message states: 'Your selection results in a zip file larger than 50 MB. Please remove some of the files from your selection.' The interface shows 'Tasks' (0 Selected) and a 'Start' button.